



## **BEVERLEY SCHOOLS CHRISTIAN TRUST (BSCT)**

### **Job description for Schools Worker**

#### **AREA OF WORK:**

- To prepare and deliver three Bible-based / Prayer Space lunchtime clubs each week in schools in Beverley and the local villages
- To work alongside volunteers from local churches

**JOB TITLE:** **Schools Worker, Beverley Schools Christian Trust**

**REPORTING TO:** The Trustees of Beverley Schools Christian Trust

**POST:** Part time: 7 hours per week, fixed term contract for 3 years

**SALARY:** JNC Pt.5 - £26,341 pro rata (£5,268 for 7 hours pw) plus 5% pension contribution (pay award pending from 1st September 24)

*The appointment is subject to a DBS check & references*

#### **PRINCIPAL ACTIVITIES:**

- To prepare and deliver bible/prayer-based termtime lunch clubs for Primary and Secondary pupils in local schools, as extracurricular activities
- To provide mental health, wellbeing and pastoral support, as invited by school leadership
- To select suitable activities from a pre-prepared programme of resources

- To purchase resources and materials in negotiation with the Project Co-ordinator and within an agreed budget
- To identify and develop appropriate activities
- To encourage and support teamwork by working alongside volunteers
- To assist the Project Co-ordinator in administration of the project's activities
- To support the Project Co-ordinator in regular evaluation of project activities
- In liaison with the Project Co-ordinator, to ensure that all project activities are conducted within BSCT's policies and guidelines (child protection, health and safety, equal opportunities)
- To be an ambassador of BSCT in churches, in schools and in the wider community

### **GENERAL:**

- Duties may involve having access to information of a confidential nature, which may be covered by the Data Protection Act; confidentiality must be maintained at all times
- The postholder must at all times show a personal commitment to treating all young people and colleagues in a fair and respectful way, which gives positive regard to people's differences and individuality (for example, their age, gender, ethnicity, sexual orientation, disability or religion) and assists in ensuring equal access to services and employment opportunities for everyone
- It is the postholder's responsibility to take reasonable care for the Health, Safety and Welfare of him/herself and other employees in accordance with the Health and Safety at Work Act (1974) and other associated legislation
- Where the postholder is disabled, every effort will be made to supply all the necessary employment aids, equipment or adaptations to enable him/her to perform the full duties of the job

### **THE POSTHOLDER**

#### **Motivation and values**

- Likes working with children & young people
- Is an advocate for children & young people
- Desires to put the interests of the child / young person as a priority
- Committed to provide child-centred care, understanding, support and spiritual advice to children in a school setting

- Upholds the Christian faith and values in harmony with local churches, working within the ethos and aims of BSCT and SU, associate partner

### **Qualifications**

- A relevant qualification in youth work OR other qualifications equivalent to A level / NVQ level 2 with evidence of a range of children or youth work
- Hold a current driving licence and have use of a personal vehicle to transport resources
- Trained to level 1 Safeguarding Children (this can be completed when in post if necessary)
- Desirable: recognised qualification in counselling

### **Knowledge**

- Knowledge and understanding of the social, emotional, spiritual, personal and physical care of young people within the school environment
- A basic knowledge of The Children Act (1989 & 2004), Every Child Matters (2004), Next Steps, the Outcomes Framework, Safeguarding Children, procedures for child protection

### **Experience**

- Working with children in a school environment (employed or voluntary)
- Working within the child protection requirements of Safeguarding Children
- Organisational experience of working with children and youth clubs

## **Skills**

- The ability to communicate effectively and engage with children and young people
- An ability to relate to and understand children and young people within their cultural context
- Able to demonstrate child-centred values and attitudes, and able to show a clear appreciation of placing children's wishes and feelings at the core of decision-making and planning using practical, resourceful and imaginative approaches
- An ability to demonstrate understanding of children and young people to build a relationship of trust and provide a Christian role model which can effect a positive change in lifestyle
- To be able to engage with children and young people, their parents in different school settings
- Proven social skills in formal and informal settings
- An ability to work in partnership alongside other professionals and volunteers
- An ability to administer and organise own workload and to work on own initiative
- Deal effectively and to keep records of Safeguarding Children issues
- Be a reflective practitioner, able to evaluate objectively with the Project Co-ordinator